



Kay Ivey
Governor

STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD

216 AQUARIUS DRIVE, SUITE 319
HOMEWOOD, AL 35209
PHONE (205)945-4857
FAX (205)945-9915
www.pgfb.alabama.gov



James M. Morgan
Executive Director

Dear Master Plumber or Gas Fitter:

Congratulations on passing your Master Plumber or Gas Fitter exam!

Effective September 1, 2015, you will be required to have 2 years current work experience to qualify for a Journeyman exam. If you do not wish to keep your Apprentice certification at this time, your 2 years current work experience will begin at the future date you obtain your Apprentice registration. Also, it will be a violation of Ala. Code §34-37-6(a) if you are found performing plumbing and/or gas fitting without a current certification/registration.

If you passed the Master Plumber exam, and you wish to work as a gas fitter, please be advised that you will need to hold a minimum of an Apprentice card.

If you passed the Master Gas Fitter exam, and you wish to work as a plumber, please be advised you will need to hold a minimum of an Apprentice card.

Following this letter you will find these forms:

- **Initial Application for Certificate - Master:** This form should be filled out in its entirety to update your information and is required to be submitted along with a copy of your passing exam score sheet and all required fees.
- **Business Registration Form:** This form should be completed along with the "Initial Application for Certificate – Master" if you are assuming responsibility of Principal Master Plumber or Principal Master Gas Fitter for a company, or if you are establishing your own company. This form must be updated annually.

Please submit all paperwork, along with payment for your new certification, to our office.

If you have any questions, or need any additional information, you may contact our office at (205)945- 4857.

Yours truly,

A handwritten signature in black ink, appearing to read "James M. Morgan".

James M. Morgan
Executive Director

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Initial Application for Certificate - Master

NOTE: Please print or type and provide all requested information. A home address MUST be provided even if you receive your mail at a different address. **Attach or enclose the required \$50.00 initial application processing fee and the \$175.00 initial master certificate fee.**

I am applying for certification as a: _____ Master Plumber _____ Master Gas Fitter

Name: _____ Social Security #: XXX-XX- _____

Home Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Mailing Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

****If you have more than one employer, please fill out & attach additional update form(s). Note: You can only be principal master for one company per each master certification you hold. If you are registering as a principal master for a company, a "Business Registration Form" will need to be completed to update the principal master on record for the business. If you are registering a new company with the Board, you must submit a "Business Registration Form" in order to properly register your company with the Board. ****

Employer: _____

Employer's Address: _____

City: _____ State: _____ Zip Code: _____

Employer's Phone: _____ Employer's E-mail: _____

Effective September 1, 2015, you will be required to have 2 years current work experience to qualify for a Journeyman exam. If you do not wish to obtain and/or renew your Apprentice certification at this time, your 2 years current work experience will begin at the future date you obtain or renew your Apprentice certification. Also, it will be a violation of Ala. Code §34-37-6(a) if you are found performing plumbing and/or gas fitting without a current certification. I ____ do ____ do not wish to apply for or continue holding my Apprentice registration. Apprentice registrations will continue to be required to be renewed annually and will be subject to required fees. My signature below denotes that I have read and understood this information.

Signature: _____

Date: _____

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BUSINESS REGISTRATION FORM

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NOTE: Please print or type and provide all requested information. An office address **MUST** be provided even if you receive your mail at a different address.

This is a: (select one)

New company registration (Fee of \$25.00 required)

Business Information Update (No fee required)

Annual Renewal (Fee of \$25.00 required + late renewal fee of \$25.00 if after Dec. 31)

Company Name: _____

D/B/A (If Applicable): _____

Office Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Mailing Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Is this a business name update?: **Yes** **No**

If yes, previously registered business name: _____

The following information is required in compliance with Ala. Code §34-37-6(b):

Business Owner Name: _____

By my signature below, I certify that I understand any change in business information must be submitted to the Board within thirty (30) days of the change, in compliance with Ala. Code §34-37-14. I also understand that business information must be submitted and verified annually between October 1 and December 31, in compliance with Ala. Administrative Code r. 720-x-17-.01.

Owner Signature: _____ **Date:** _____

CONTINUE TO PAGE 2 FOR REQUIRED PRINCIPAL MASTER INFORMATION

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BUSINESS REGISTRATION FORM

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Principal Master Plumber Information:

Principal Master Plumber: _____ Certification #: _____

Are you currently listed as Principal Master Plumber for another company: ____ Yes ____ No

If yes, name of company: _____

If you were listed as a principal master plumber for another company, are you still an employee of that company?: ____ Yes ____ No

By my signature below, I certify that I am subject to all requirements as outlined in Alabama Administrative Code r. 720-x-12-.02 to be registered as Principal Master Plumber for this company.

Principal Master Plumber Signature: _____

Principal Master Gas Fitter Information:

Principal Master Gas Fitter: _____ Certification #: _____

If yes, name of company: _____

If you were listed as a principal master plumber for another company, are you still an employee of that company?: ____ Yes ____ No

Are you currently listed as Principal Master Gas Fitter for another company: ____ Yes ____ No

By my signature below, I certify that I am subject to all requirements as outlined in Alabama Administrative Code r. 720-x-13-.02 to be registered as Principal Master Gas Fitter for this company.

Principal Master Gas Fitter Signature: _____

CONTINUE TO PAGE 3 TO COMPLETE REQUIRED LIST OF EMPLOYEES

