



SEE INSIDE FOR 2020 RENEWAL INFO!

BUSINESS REGISTRATION REQUIREMENTS

Pursuant to Alabama Admin. Code r. 720x-17-.01, all business were required to complete an annual business registration beginning October 1, 2016. This annual registration is to be completed in addition to any individual license renewals.

Business registrations can be accessed online from our website. Click the “Online Renewals” link on the left side of the page. This link defaults to individual renewals, but you can select business on this page as well. Follow log in instructions provided. Once you log in, there are step-by-step instructions if you click on “Help”.

You **MUST** proceed to the renewal and payment screens. **THERE IS NO RENEWAL FEE FOR BUSINESSES AT THIS TIME.** However, these steps are necessary in order to complete the renewal process and ensure compliance. Although there is no renewal fee for businesses at this time, please be advised that failure to complete annual business registration is a violation of Alabama Admin. Code r. 720-x-17-.01. This may result in disciplinary action as outlined in Ala. Code § 34-37-12, which includes, but is not limited to, administrative fees up to \$2,000 per violation.

BOARD MEMBERS & OFFICE STAFF

Henry McCoy Jr., Chairman

Scotty Winfrey, Vice Chairman

Bobby Bulloch

Phillip Guthrie

Charles Owenby

Janice Warren

James Morgan, Executive Director

Kelly Butler, Deputy Attorney General

Kimberly Holifield, Executive Operations Administrator

Kristin Ivy, Executive Assistant III

Kenneth Croom, Staff Accountant

Jamie Oliver, Account Clerk

Sheree Dunn, ASA II

Zane Wells, ASA II

Don't Miss the Deadline!!!

2020 Renewal Season is October 1 - December 31, 2019

REMINDER: 2020 certification renewals and annual business registrations must be completed online. You will still receive a renewal reminder in the mail, but we will not be accepting payments submitted directly to our office. Once you complete your online renewal, you will print out your certification. Medical Gas endorsements will continue to be renewed by submission of current MGA or NITC card to the Board along with the renewal fee. If you have any concerns about renewing online, please contact the Board office.

NOTE: Employers who renew certifications for their employees and are renewing 20 or more employees may submit payment to our office along with renewal slips if the company wishes to pay for these renewals with one check.

Pursuant to Alabama Admin Code 720-x-9-.01, renewals are required to be submitted no later than December 15, 2019, in order to ensure the renewal is processed prior to January 1, 2020. A late fee will not be assessed on any renewals received prior to January 1, however, there may be a delay in processing if not received prior to December 15.

Renewals will be available online until midnight on December 31, 2019. Any renewals that are not completed online prior to midnight on December 31 will be subject to a late fee.

ANNUAL BUSINESS REGISTRATIONS MUST BE COMPLETED ONLINE BETWEEN OCTOBER 1 AND DECEMBER 31. IT IS A VIOLATION OF ALA. ADMIN. CODE r. 720-x-17-.01 NOT TO COMPLETE AN ANNUAL BUSINESS REGISTRATION. FAILURE TO COMPLETE REGISTRATION MAY RESULT IN DISCIPLINARY ACTION!

Board Rule Changes

The Plumbers & Gas Fitters Examining Board added several rules that were filed on June 1, 2019, and effective August 15, 2019.

The following sections of the Alabama Administrative Code were added: 720-x-4-.02, 720-x-4-.03, 720-x-4-.04, 720-x-12-.02, & 720-x-13-.02

The updated versions of our rules can be found by visiting www.pgfb.alabama.gov and clicking on “Rules” on the left side of the page. This will take you to a link to view a PDF document of the rules pertaining to the Plumbers & Gas Fitters Examining Board.

IMPORTANT NOTE FROM RULE CHANGES THAT AFFECT INDIVIDUALS LISTED AS A PRINCIPAL MASTER PLUMBER AND/OR GAS FITTER FOR A COMPANY:

Pursuant to updates to Alabama Administrative Code 720-x-12-.02 and 720-x-13-.02, the following criteria has been established to further clarify the responsibilities of an individual registered as the principal master for a company:

To be registered as a principal master plumber and/or gas fitter, an individual must:

- (a) be duly registered and certified by the State of Alabama as a master plumber and/or gas fitter;
- (b) be an active employee of the legal entity and not an independent contractor;
- (c) provide verifiable documentation to substantiate the above as requested by the board or board staff.

Further, no individual shall be registered as the principal master plumber for more than one legal entity regulated by the Board and no individual shall be registered as the principal master gas fitter for more than one legal entity regulated by the Board .

ATTENTION ALL PLUMBERS, INDIVIDUALS AND COMPANIES WHO PERFORM TESTING OF BACKFLOW PREVENTION DEVICES

THE ALABAMA PLUMBERS AND GAS FITTERS EXAMINING BOARD UNDERSTANDS THAT THE FEDERAL SAFE DRINKING WATER ACT, WHICH IS ADMINISTERED BY THE UNITED STATES ENVIRONMENTAL PROTECTION AGENCY OFFICE OF WATER AND THE ALABAMA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT WATER DIVISION, REQUIRES ALL OWNERS AND OPERATORS OF PUBLIC WATER SYSTEMS TO ESTABLISH A MEANS TO ACHIEVE COMPLIANCE WITH THIS REGULATION.

REQUIRED YEARLY TESTING OF BACKFLOW PREVENTION DEVICES IS ONE OF THE AREAS THAT MANY HAVE BECOME FAMILIAR WITH DUE TO CORRESPONDENCE FROM SOME OF THE LOCAL PUBLIC WATER SYSTEMS BEING SENT TO RESIDENTIAL AND COMMERCIAL PROPERTY OWNERS.

HOME AND PROPERTY OWNERS ARE RESPONSIBLE FOR MAKING SURE THAT THIS TESTING IS PERFORMED YEARLY AND THAT THE BACKFLOW PREVENTION DEVICE IS FUNCTIONING PROPERLY.

SOME OF THE PUBLIC WATER SYSTEMS HAVE A LIST OF INDIVIDUALS AND/OR COMPANIES WHO ARE CERTIFIED TO PERFORM BACKFLOW TESTING.

IF THE DEVICE CAN BE TESTED THROUGH TEST COCKS WITHOUT DISCONNECTING, DISASSEMBLING, OR REMOVING THE DEVICE, THE COMPANY/INDIVIDUAL WOULD NOT BE REQUIRED TO BE REGISTERED/CERTIFIED TO PERFORM PLUMBING BY THE ALABAMA PLUMBERS & GAS FITTERS EXAMINING BOARD.

IF TESTING OF THE DEVICE REQUIRES DISCONNECTING, DISASSEMBLING, OR REMOVAL OF THE DEVICE, THE COMPANY/INDIVIDUAL WOULD BE REQUIRED TO BE REGISTERED/CERTIFIED TO PERFORM PLUMBING BY THE ALABAMA PLUMBERS & GAS FITTERS EXAMINING BOARD AND TO HAVE A PRINCIPAL MASTER PLUMBER EMPLOYED BY THE COMPANY.

DISCONNECTION, REPAIR, REPLACEMENT, OR NEW INSTALLATION OF BACKFLOW PREVENTION DEVICES REQUIRES THE COMPANY TO BE REGISTERED WITH THE ALABAMA PLUMBERS & GAS FITTERS EXAMINING BOARD AND TO HAVE A PRINCIPAL MASTER PLUMBER EMPLOYED BY THE COMPANY.

REFERENCE ALABAMA PLUMBERS & GAS FITTERS EXAMINING BOARD LAW 34-37-1 DEFINITIONS. AND SECTION 720-X-2-.01 OF THE ADMINISTRATIVE RULES TO DETERMINE IF WHAT YOU ARE DOING IS CONSIDERED PLUMBING. WORK THAT IS DEFINED AS PLUMBING IS COVERED BY SUBSECTION 34-37, CODE OF ALABAMA, 1975 AND AFOREMENTIONED ADMINISTRATIVE RULES. VIOLATIONS OF THIS CHAPTER CONSTITUTE A CLASS A MISDEMEANOR, WITH FINES UP TO \$6,000.00 PER VIOLATION.

UNCERTIFIED INDIVIDUALS OR COMPANIES SHOULD BE REPORTED IMMEDIATELY. FOR YOUR CONVENIENCE, THIS IS THE WEB ADDRESS TO OUR UNCERTIFIED CONTRACTOR COMPLAINT FORM:
<http://pgfb.alabama.gov/forms/2019/UnlicensedContractorComplaint.pdf>



ALABAMA PLUMBERS & GAS FITTERS EXAMINING BOARD

216 AQUARIUS DR, SUITE 319
HOMEWOOD, AL 35209

PHONE: 205-945-4857

FAX: 205-945-9915

WEBSITE: www.pgfb.alabama.gov

THANK YOU CERTIFIED CONTRACTORS

The Board appreciates the hard working certified contractors who are determined to deliver quality services to Alabama's consumers. These contractors spend a lot of time and money to meet the requirements necessary to maintain their certifications while unscrupulous contractors attempt to take business from the certified contractor by lowering prices and doing substandard work.

The Board often receives calls from certified contractors who are discouraged by the continued presence of uncertified contractors working without obtaining the proper certification.

The Board's officers attempt to find as many of these uncertified contractors as possible, however, when you see or know of a possible uncertified contractor working in your area, please notify the Board in order for our officers to check on the validity of these contractors.