



Kay Ivey
Governor

STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD

216 AQUARIUS DRIVE, SUITE 319
HOMEWOOD, AL 35209
PHONE (205)945-4857
FAX (205)945-9915
www.pgfb.alabama.gov



James M. Morgan
Executive Director

Dear Master Plumber or Gas Fitter:

Congratulations on passing your Master Plumber or Gas Fitter exam!

Effective September 1, 2015, you will be required to have 2 years current work experience to qualify for a Journeyman exam. If you do not wish to keep your Apprentice certification at this time, your 2 years current work experience will begin at the future date you obtain your Apprentice certification. Also, it will be a violation of Ala. Code §34-37-6(a) if you are found performing plumbing and/or gas fitting without a current certification.

If you passed the Master Plumber exam, and you wish to work as a gas fitter, please be advised that you will need to hold a minimum of an Apprentice card.

If you passed the Master Gas Fitter exam, and you wish to work as a plumber, please be advised you will need to hold a minimum of an Apprentice card.

Following this letter you will find these forms:

- **Update Record Form - Master Only:** This form should be filled out in its entirety to update your personal certification records only.
- **Company Registration/Update Form:** This form should be completed along with the Update Record Form if you are assuming responsibility of Principal Master Plumber or Principal Master Gas Fitter for a company, or if you are establishing your own company. This form must be updated annually.
- **Classification Declaration Form:** This form should be completed if you are not a Master Plumber/Gas Fitter (MPG), or were not a Journeyman Plumber/Gas Fitter (JPG) prior to passing this examination.

Please submit all paperwork, along with payment for your new certification, to our office.

If you have any questions, or need any additional information, you may contact our office at (205)945- 4857.

Yours truly,

A handwritten signature in black ink, appearing to read "James M. Morgan".

James M. Morgan
Executive Director

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BUSINESS REGISTRATION FORM

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NOTE: Please print or type and provide all requested information. An office address MUST be provided even if you receive your mail at a different address.

This is a: (select one)

New company registration **Business Information Update** **Annual Renewal**

Company Name: _____

D/B/A (If Applicable): _____

Office Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Mailing Address: _____ County: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Is this a business name update?: **Yes** **No**

If yes, previously registered business name: _____

The following information is required in compliance with Ala. Code §34-37-6(b):

Business Owner Name: _____

By my signature below, I certify that I understand any change in business information must be submitted to the Board within thirty (30) days of the change, in compliance with Ala. Code §34-37-14. I also understand that business information must be submitted and verified annually between October 1 and December 31, in compliance with Ala. Administrative Code r. 720-x-17-.01.

Owner Signature: _____ **Date:** _____

CONTINUE TO PAGE 2 FOR REQUIRED PRINCIPAL MASTER INFORMATION

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BUSINESS REGISTRATION FORM

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Principal Master Plumber Information:

Principal Master Plumber: _____ Certification #: _____

Are you currently listed as Principal Master Plumber for another company: ____ Yes ____ No

If yes, name of company: _____

If you were listed as a principal master plumber for another company, are you still an employee of that company?: ____ Yes ____ No

By my signature below, I certify that I am subject to all requirements as outlined in Alabama Administrative Code r. 720-x-12-.02 to be registered as Principal Master Plumber for this company.

Principal Master Plumber Signature: _____

Principal Master Gas Fitter Information:

Principal Master Gas Fitter: _____ Certification #: _____

If yes, name of company: _____

If you were listed as a principal master plumber for another company, are you still an employee of that company?: ____ Yes ____ No

Are you currently listed as Principal Master Gas Fitter for another company: ____ Yes ____ No

By my signature below, I certify that I am subject to all requirements as outlined in Alabama Administrative Code r. 720-x-13-.02 to be registered as Principal Master Gas Fitter for this company.

Principal Master Gas Fitter Signature: _____

CONTINUE TO PAGE 3 TO COMPLETE REQUIRED LIST OF EMPLOYEES

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CLASSIFICATION DECLARATION FORM

In compliance with Ala. Code §34-37-6(a), if you are currently a Master or Journeyman Plumber, you must hold at least an Apprentice certification to perform gas fitting. If you are currently a Master or Journeyman Gas Fitter, you must hold at least an Apprentice certification to perform plumbing.

Name: _____ Social Security #: XXX-XX-_____

Please indicate your current certification:

Master Plumber

Master Gas Fitter

Journeyman Plumber

Journeyman Gas Fitter

Employer: _____

Principal Master Name: _____

Effective September 1, 2015, you will be required to have 2 years current work experience to qualify for a Journeyman exam. If you do not wish to obtain and/or renew your Apprentice certification at this time, your 2 years current work experience will begin at the future date you obtain or renew your Apprentice certification. Also, it will be a violation of Ala. Code §34-37-6(a) if you are found performing plumbing and/or gas fitting without a current certification.

____ I, the undersigned, certify that I do wish to apply for or continue holding my Apprentice certification. I understand that I must submit an Apprentice Registration to the Board along with the registration fee.

____ I, the undersigned, certify that I do not wish to apply for or continue holding my Apprentice certification. I have read and understand the above information.

Signature: _____

Date: _____