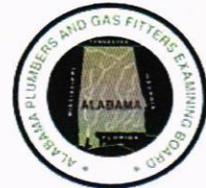




Kay Ivey
Governor

**STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD**

216 AQUARIUS DRIVE, SUITE 319
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James M. Morgan
Executive Director

**ALABAMA PLUMBERS
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING
FISCAL YEAR 2017-2018
216 AQUARIUS DRIVE, SUITE 319
HOMEWOOD, AL 35209
FEBRUARY 15, 2018

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 4:01 p.m. on February 15, 2018. The following, Board members were present: Charles Owenby, Chairman; Henry McCoy Jr., Vice-Chairman; Bobby Bulloch, Janice Warren and Scotty Winfrey. Staff members present were James Morgan, Executive Director, Kimberly Holifield, and Kristin Ivy. Also present was Attorney T. Cameron McEwen.

B. Declaration of Quorum

A quorum was declared with 5 Board members present at 4:01 p.m. on February 15, 2018.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

II. REVIEW OF MINUTES

A. November 30, 2017 Board Meeting Minutes

Mr. Owenby called for review of the November 30, 2017 board meeting minutes.

Ms. Warren moved to accept the November 30, 2017 minutes as written. Mr. Bulloch seconded. Motion carried unanimously.

III. FINANCIAL STATEMENT

Mr. Owenby called for review of the January 31, 2018 financial statement.

Mr. McCoy moved to accept the January 31, 2018 financial statement. Mr. Winfrey seconded. Motion carried unanimously.

IV. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 5 cases. The committee opened 5 cases with probable cause

Ms. Warren moved to accept the recommendation to open 5 cases with probable cause. Mr. McCoy seconded. Motion carried unanimously with one recusal (Mr. Bulloch).

B. Consent Agreements & Consumer Complaints

The Board voted to close 8 licensed contractor cases. Detail listing attached.

Mr. Winfrey moved to close the 8 licensed contractor cases. Ms. Warren seconded. Motion carried unanimously with one recusal (Mr. Bulloch).

C. Gary Pettus certification reinstatement.

Mr. Gary Pettus sent in a request to have his Master Plumber/Gas Fitter Certification reinstated.

Mr. Bulloch moved to reinstate Mr. Gary Pettus Master Plumber/Gas fitter Certification provided he has paid all fees and complied with all the terms of the final order. Ms. Warren seconded. Motion carried unanimously.

V. REPORT ON FEES WAIVED

A. Waiver of Fees

A total of 17 licensees' were approved for waiver of annual fees and penalties.

Mr. Bulloch moved to accept the approval of the waiver of annual fees and penalties. Mr. McCoy seconded. Motion carried unanimously.

VI. OLD BUSINESS

A. Report from Attorney Personnel Committee

The Attorney Personnel Committee met to discuss the attorney position. The committee decided to dissolve the committee and allow the Executive Director to determine whether or a not a full or part time attorney is needed.

Ms. Warren moved to dissolve the Attorney Personnel Committee and allow the Executive Director to make the decision on whether the attorney position should be full time or part time. Mr. McCoy seconded. Motion carried unanimously.

VII. NEW BUSINESS

A. Inter Agency Agreement for Attorney

The Board discussed extending the attorney agreement with the Funeral Services Board through May 31, 2018.

Ms. Warren moved to extend the contract with the Funeral Service Board through May 31, 2018 and to give the Executive Director the Authority to work out the terms of the agreement. Mr. Bulloch seconded. Motion carried unanimously.

B. Proposed Rule Changes

The Board review and discussed the proposed rule changes.

Mr. Winfrey moved to adopt the rules and regulations as presented. Mr. Bulloch seconded. Motion carried unanimously.

C. Yearly Pay Increase for Kimberly Holifield

The Board voted to give Kimberly Holifield a two-step increase from \$69,098.40 to \$72,686.40 effective March 1, 2018.

Ms. Warren moved to give Kimberly Holifield a yearly two-step increase from \$69,098.40 to \$72,686.40 effective March 1, 2018. Mr. McCoy seconded. Motion carried unanimously.

D. Vehicle Purchase

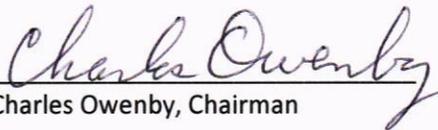
The Board discussed purchasing three new vehicles. The Board prefers the vehicles be SUV's.

Mr. Bulloch moved to purchase three new vehicles. Ms. Warren seconded. Motion carried unanimously.

VIII. ADJOURNMENT

**Mr. Bulloch moved to adjourn. Mr. Winfrey seconded.
Motion carried unanimously.**

Meeting adjourned at 5:27 p.m. on February 15, 2018


Charles Owenby, Chairman


Bryan Shuford, Recording Secretary


Henry McCoy, Vice Chairman