



Kay Ivey
Governor

STATE OF ALABAMA
PLUMBERS & GAS FITTERS
EXAMINING BOARD

216 AQUARIUS DRIVE, SUITE 319
HOMEWOOD, AL 35209
PHONE (205)945-4857
FAX (205)945-9915
www.pgfb.alabama.gov



James M. Morgan
Executive Director

**ALABAMA PLUMBERS
AND GAS FITTERS EXAMINING BOARD**

REGULAR BOARD MEETING/PUBLIC HEARING
FISCAL YEAR 2017-2018
216 AQUARIUS DRIVE, SUITE 319
HOMEWOOD, AL 35209
MAY 31, 2018

I. CALL TO ORDER

A. Roll Call

The meeting was called to order at 4:01 p.m. on May 31, 2018. The following, Board members were present: Charles Owenby, Chairman; Henry McCoy Jr., Vice-Chairman; Bryan Shuford, Recording Secretary; Bobby Bulloch, Janice Warren and Scotty Winfrey. Staff members present were James Morgan, Executive Director, Kimberly Holifield, and Kristin Ivy. Also present was Attorney T. Cameron McEwen, Phillip Till, Kelly Butler and Tim Ayers. Mr. Ayers left the meeting at 4:25 PM.

B. Declaration of Quorum

A quorum was declared with 6 Board members present at 4:01 p.m. on May 31, 2018.

C. Statement of Compliance with Open Meetings Act

Prior notice of this meeting was posted on the Secretary of State's web site in accordance with the Alabama Open Meetings Act.

II. PUBLIC HEARING ON PROPOSED RULE CHANGES

A Public hearing was held for the proposed rule changes. Mr. Tim Ayers appeared before the Board to voice his concerns on rule 720-X-2-.01. Mr. Morgan also addressed concerns from the public concerning rule 720-X-1-.02.

Mr. Bulloch moved to adopt the rules as amended with the two changes to rules 720-x-2-.01 and rule 720-x-1-.02. Mr. Winfrey seconded. Motion carried unanimously

III. REVIEW OF MINUTES

A. February 15, 2018 Board Meeting Minutes

Mr. Owenby called for review of the February 15, 2018 board meeting minutes.

Ms. Warren moved to accept the February 15, 2018 minutes as written. Mr. McCoy seconded. Motion carried unanimously.

IV. FINANCIAL STATEMENT

Mr. Owenby called for review of the April 30, 2018 financial statement.

Ms. Warren moved to accept the April 30, 2018 financial statement. Mr. Bulloch seconded. Motion carried unanimously.

V. INVESTIGATIVE COMMITTEE

A. Investigative committee report

The committee reports of the Investigative Committee were given by Mr. Bulloch. The investigative Committee reviewed 20 cases. The committee opened 15 cases with probable cause and closed 5 consumer complaint cases.

Ms. Warren moved to accept the recommendation to open 15 cases with probable cause, and close 5 consumer complaint cases. Mr. McCoy seconded. Motion carried unanimously with one recusal (Mr. Bulloch).

B. Consent Agreements & Consumer Complaints

The Board voted to close 8 licensed contractor cases. Detail listing attached.

Mr. Winfrey moved to close the 8 licensed contractor cases. Mr. Shuford seconded. Motion carried unanimously with one recusal (Mr. Bulloch).

C. Recommendation from Hearing Officer

The Board voted on the recommendation from the Hearing Officer on the case against Bruce Smith.

Mr. Winfrey moved to adopt the recommendation from the Hearing Officer. Mr. McCoy seconded. Motion carried unanimously with one recusal (Mr. Bulloch)

VI. REPORT ON FEES WAIVED

A. Waiver of Fees

A total of 16 licensees' were approved for waiver of annual fees and penalties.

Mr. McCoy moved to accept the approval of the waiver of annual fees and penalties. Ms. Warren seconded. Motion carried unanimously.

VII. NEW BUSINESS

A. Inter Agency Agreement for Attorney

The Board discussed extending the attorney agreement with the Funeral Services Board through August 31, 2018.

Mr. Bulloch moved to extend the contract with the Funeral Service Board through August 31, 2018 and to give the Executive Director the Authority to work out the terms of the agreement. Ms. Warren seconded. Motion carried unanimously.

B. Attorney Position

The Board spoke with Kelly Butler concerning the open part time Attorney position.

Mr. Shuford moved to hire Kelly Butler as the Board's part time Deputy Attorney General at a pay rate of \$44,416.80 per year effective July 1, 2018. Ms. Warren seconded. Motion carried unanimously

C. Six month increase for James Morgan

The Board voted to give James Morgan a six month probationary increase. Mr. Morgan's current rate of pay is \$74,479.20, his new rate of pay will be \$78,319.20 and will be effective July 1, 2018.

Ms. Bulloch moved to give James Morgan a six month probationary increase from \$74,479.20 to \$78,319.20 effective July 1, 2018. Ms. Warren seconded. Motion carried unanimously.

D. Vehicle Purchase

The Board discussed purchasing two new vehicles.

Ms. Warren moved to purchase two new vehicles. Mr. Shuford seconded. Motion carried unanimously.

E. Election of New Officers

Ms. Warren nominated Henry McCoy for Chairman of the Board, Mr. Winfrey seconded.
Motion carried unanimously.

Mr. Bulloch nominated Scotty Winfrey for Vice Chairman of the Board, Ms. Warren
seconded. Motion carried unanimously.

Ms. Warren nominated Bryan Shuford for Recording Secretary, Mr. Bulloch seconded.
Motion carried unanimously.

VIII. ADJOURNMENT

**Mr. Bulloch moved to adjourn. Mr. Shuford seconded.
Motion carried unanimously.**

Meeting adjourned at 5:38 p.m. on May 31, 2018


Henry McCoy, Chairman

Bryan Shuford, Recording Secretary


Scotty Winfrey, Vice Chairman